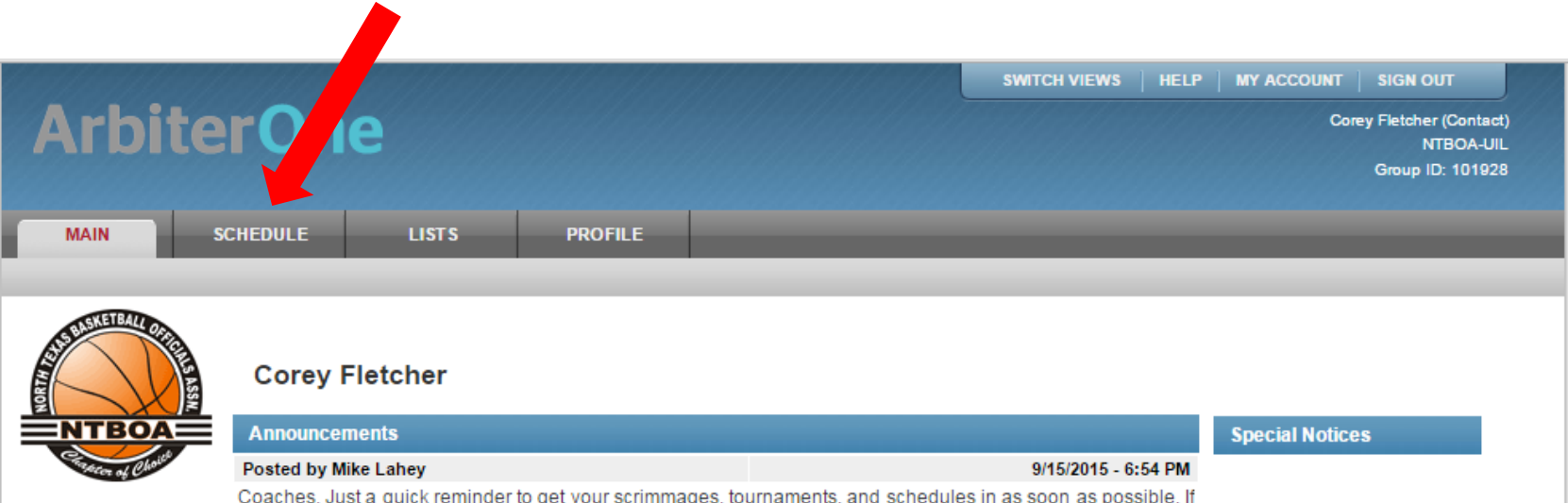# NTBOA Guide to Enter Games in ArbiterOne Software

Once logged into your NTBOA-UIL account please select schedule from the menu. See screen shot below.

After selecting Schedule you will see the schools and teams you are associated with. If you, don't see a school or team then please notify NTBOA at info@ntboa.org so we can add it to your account.

ArbiterOne

SWITCH VIEWS | HELP | MY ACCOUNT | SIGN OUT

Corey Fletcher (Contact)
NTBOA-UIL
Group ID: 101928

MAIN | SCHEDULE | LISTS | PROFILE
SCHEDULES | CALENDAR

Game Schedules (Corey Fletc...)

Exit

Type	Name	Sport	Level	Games	Print
Site	Corey Fletcher MS			0	🖶
Team	Corey Fletcher MS	Basketball	JHB8A	0	🖶
Team	Corey Fletcher MS	Basketball	JHB8B	0	🖶
Team	Corey Fletcher MS	Basketball	JHB8C	0	🖶
Team	Corey Fletcher MS	Basketball	JHB7A	0	🖶
Team	Corey Fletcher MS	Basketball	JHB7B	0	🖶
Team	Corey Fletcher MS	Basketball	JHB7C	0	🖶
Team	Corey Fletcher MS	Basketball	JHG8A	0	🖶
Team	Corey Fletcher MS	Basketball	JHG8B	0	🖶
Team	Corey Fletcher MS	Basketball	JHG8C	0	🖶
Team	Corey Fletcher MS	Basketball	JHG7A	0	🖶
Team	Corey Fletcher MS	Basketball	JHG7B	0	🖶
Team	Corey Fletcher MS	Basketball	JHG7C	0	🖶

1

Exit

To enter games for a particular team you must select the number located under the games column to access entering games for that team.

Now select the green + to enter games. Selecting the green + will give you the ability to enter a single games. This will need to be done for every game you are entering.

Your team and level should default since you are entering games for that specific team. You just need to enter the following: *visiting team, site, date, start time and # of slots for the # of officials and then save*. If your opponent is not listed then please enter TBA.

Once the game has been saved you will see a message "Game ##### successfully added" as indicated below. Once you receive this message then select schedule from the menu and start the process over again.

Once you select schedule from the menu on the previose slide after you saved the game you will be brought back here to start over and you will see the game you just entered as indicated by the 1 in the game column.